

LAWRENCE NORTH HIGH SCHOOL BANDS

2016-2017 Student/Parent Handbook



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LN Band Communication and Information

CONTACT US AND STAY CONNECTED

WEBSITE: For information about all performing arts activities and events, including performances and rehearsal schedules, itineraries, forms, fundraisers and volunteer opportunities go to: www.LNband.com

E-MAIL LIST SERVES: There are links on www.LNband.com to enroll for our List Serve recipient lists:

LN Band: For ALL LN band students and families. Receive ALL Lawrence North band related information, updates and the weekly newsletter.

Marching Pride: For all MPLT students and families. Receive the weekly newsletter and current information during the marching season. (Also sign up for the LN Band list serve to get full information.)

LT Winter Percussion: For all LTWP students and families. Receive weekly winter percussion newsletters and updates from the combined LTWP list serve during the winter percussion season. (Also sign up for the LN Band list serve to get full information.)

Throughout the year the list serves are the primary method of communication that the Band utilizes to provide important time-sensitive information about upcoming events and activities.

WE STRONGLY ENCOURAGE ALL PARENTS, GUARDIANS AND STUDENTS TO SIGN UP FOR THE LIST SERVES.

TWITTER: Follow us on Twitter for band program highlights. www.twitter.com/LNband

VOLUNTEER SIGN-UP (CERVIS for Volunteering and Fundraising): On the LN Band website, www.LNband.com, click the [CERVIS](#) link in the top right corner of the homepage or go to http://lnband.com/event_registration.html. Follow the "Sign-Up Procedure" to create your account. Browse our many fundraising and volunteer opportunities and select the ones you'd like to participate in. Raise money for our band and/or your student's account. You'll receive a detailed itinerary of the events you've selected and e-mail reminders.

Contact us if you have questions:

Performing Arts Administrative Assistant: Alison Goller alisingoller@msdlt.k12.in.us, 317-964-7951

Our School: **Lawrence North High School**, 7802 Hague Road, Indianapolis, IN 46256
LN Front Office Phone 317-964-7700 | Brett Crousore, Principal

Our Performing Groups Wind Ensemble, Symphonic Band, Concert Band, Jazz Band, Pep Band. Combined Lawrence Township Marching Band, Percussion Ensemble, Color Guard & Winter Guard

Band Department Staff

Don Lain **Band Director & Music Department Co-Chair**

Phone: 964-7953, Email: donaidlain@msdlt.k12.in.us

Tom Wallis **Band Director – Concert Bands, Jazz Band, Marching Band & Pep Band**

Phone: 964-7955, Email: thomaswallis@msdlt.k12.in.us

Glen Hauger **Band Director - Concert Bands, Jazz Band, Marching Band & Color Guard**

Phone: 964-7954, Email: glenhauger@msdlt.k12.in.us

Nathan Bushey **Percussion Director – Percussion Ensembles, Winter Percussion & Marching Band**

Phone: 964-7958, Email: nathanbushey@msdlt.k12.in.us

Alison Goller **Performing Arts Administrative Assistant – Student Accounts & General Information**

Phone: 964-7951, Email: alisingoller@msdlt.k12.in.us

ACCOMPLISHMENTS AND HISTORY

The newly combined **Marching Pride of Lawrence Township** has combined the musical talents of Lawrence North and Lawrence Central High School marching bands. They were a 2015 & 2016 ISSMA State Finalist and a 2015 Bands of America Grand National Finalist.

Lawrence Township Winter Percussion was the 2016 State Champion in the IPA Scholastic Marching Open Class (PSO) and WGI National Finalist, and 2015 State Runner-up in the IPA Scholastic Marching Open Class (PSO).

Lawrence Township Winter Guard was a state finalist in IHSCGA Open Class in their 2015 and 2016 seasons.

LN's former Marching Band, *The Regime*, brought home 4 Indiana State Championship Titles, 3 Indiana State Runner-Up Titles, 2 Midwest Championships and 5 times ranked in the Nation's "Top Ten" Bands with over 50 Invitational Championships.

LN's Wind Ensemble is consistently rated among the state's best earning *With Distinction* honors at ISSMA organizational competitions.

LN's Wind Ensemble & Concert Bands have won over 100 Gold awards from state ISSMA competition, nationally based "Heritage Music Festivals" in Nashville, Gatlinburg, St. Louis, Cincinnati, & Chicago, and the regional "Music in the Parks" festivals in Cincinnati's Kings Island & Louisville's Kentucky Kingdom.

LN's Pep Band was named "State's Best" and is always a crowd favorite.

LN's Jazz Bands have won honors recognition at festivals including multiple regional Music Festivals, Terre Haute South, Ft. Wayne Northside, Ft. Wayne Elmhurst, Ft. Wayne Northrop, Perry Meridian, Mt. Vernon, Ball State, Indiana State, & Purdue Universities.

LN Band Students consistently bring home over 100 Gold & Silver Medals annually from District and State Solo & Ensemble competitions; earn positions in All State band, orchestra & percussion ensemble, university honor bands, New World Youth Orchestra, Indianapolis Symphony Orchestra's side by side program, and many community concert and jazz performing organizations.

SPECIAL PERFORMANCES - TRIPS & TRAVEL

Disney's Magic Kingdom, Epcot Center, MGM Studios – 2015, 2010, 2006, 1996, 1992, 1988

Hawaiian performances, multiple islands – 2014, 2002, 1998, 1994, 1990

New York City, Central Park Performance – 2012

Gettysburg, Philadelphia – 2012

Bahamas Cruise - 2010, 2000, 1996

Bowl Games of America's Sugar Bowl - Halftime Performance & Competition – 2008

NCAA Final Four Basketball Band - 2006, 2000, 1991

Bowl Games of America's Fiesta Bowl - Festival Parade and Competition - 2003

Pan-Am Games Opening Ceremonies - Featured Band- 1987

Olympic Basketball Trials - 1984

National Sports Festival Featured Band - 1982

Opening Ceremony White Water Games - Color Guard Special Performance

Opening Ceremony Bob Hope Show - Color Guard Special Performance

Colts Cheerleader - Holiday Halftime, Color Guard Special Performance

Indianapolis 500 Parade Race Driver's Honor Guard - Color Guard Special Performance

Opening Ceremony International Violin Competition - Color Guard Special Performance

Numerous Concert & Jazz Festival trips to Midwestern Cities including:

Chicago, St. Louis, Nashville, Gatlinburg, Cincinnati & Louisville

LNHS PERFORMING ARTS DEPARTMENT 2016-2017 CALENDAR

Each **band concert** will require 4 outside school day rehearsals prior to the performance, consisting of 3 regular rehearsals in the band room and 1 tech rehearsal in the auditorium. ISSMA Contest will require 5 additional rehearsals. Each band rehearsal is worth 100 points in the practice category of a student's grade and each band performance is worth 200 points in the performance category of the student's grade. Please read conflict information (on the following page) if you have a need to request an excused absence for part, or all, of a rehearsal.

DATE	EVENT	TIME	LOCATION
Friday, September 09, 2016	Homecoming Football	7:00 PM	Stadium
Tuesday, October 04, 2016	MPLT Side By Side Concert with FCV & BMS	7:00 PM	Auditorium
Wednesday, October 05, 2016	Orchestra Concert	7:00 PM	Auditorium
Friday, October 07, 2016	Senior Night Football	7:00 PM	Stadium
Saturday, October 22, 2016	Choir Side By Side with FCV	all day	Auditorium/Cafeteria
Friday, November 11, 2016	Fall Musical	7:00 PM	Auditorium
Saturday, November 12, 2016	Fall Musical	7:00 PM	Auditorium
Tuesday, November 15, 2016	Band MPLT Awards	7:00 PM	Auditorium
Wednesday, November 16, 2016	Percussion Concert	7:00 PM	Little Theater
Thursday, November 17, 2016	Dance Recital	7:00 PM	Auditorium
Thursday, December 01, 2016	Jazz Dance Concert	7:00 PM	Little Theater
Wednesday, December 07, 2016	Orchestra Concert	7:00 PM	Auditorium
Thursday, December 08, 2016	Band Concert	7:00 PM	Auditorium
Friday, December 16, 2016	Choir Winter Wonderland Performance	7:00 PM	Auditorium
Wednesday, February 01, 2017	Band Pops Concert	7:00 PM	Auditorium
Saturday, January 28, 2017	<i>ISSMA District Solo & Ensemble, Vocal/Piano</i>	all day	TBA
Wednesday, February 08, 2017	Orchestra Concert	7:00 PM	Auditorium
Saturday, February 04, 2017	<i>ISSMA District Solo & Ensemble, Wind/Perc/Strings</i>	all day	TBA
Thursday, February 23, 2017	Choir Competition Preview Concert	7:00 PM	Auditorium
Saturday, February 18, 2017	<i>ISSMA State Solo & Ensemble, Vocal/Piano</i>	all day	TBA
Saturday, February 25, 2017	<i>ISSMA State Solo & Ensemble, Wind/Perc/Strings</i>	all day	TBA
Friday, April 07, 2017	Spring Play	7:00 PM	Little Theater
Saturday, April 08, 2017	Spring Play	7:00 PM	Little Theater
Wednesday, April 12, 2017	Band Contest Preview Concert	7:00 PM	Auditorium
Wednesday, April 19, 2017	Orchestra Contest Preview Concert	7:00 PM	Auditorium
4/20/17 - 4/23/17	WGI Percussion Competition		Dayton, OH
Friday, April 21, 2017	ISSMA Organization Contest	all day	TBA
Saturday, April 22, 2017	ISSMA Organization Contest	all day	TBA
Thursday, April 27, 2017	Dance Recital	7:00 PM	Auditorium
Friday, April 28, 2017	Dance Recital	7:00 PM	Auditorium
Saturday, April 29, 2017	ISSMA State Qualification	all day	TBA
Tuesday, May 02, 2017	Drama - Production Showcase	7:00 PM	Little Theater
Thursday, May 04, 2017	Jazz Concert	7:00 PM	Auditorium
Saturday, May 06, 2017	ISSMA State Concert Finals	all day	TBA
Wednesday, May 10, 2017	Percussion Concert	7:00 PM	Auditorium
Wednesday, May 17, 2017	Band/Orchestra Award Banquet	5:30 PM	Cafeteria/ Little Theater
Friday, May 19, 2017	Choir Concert	7:00 PM	Auditorium
Thursday, June 08, 2017	BAND/CHOIR COMMENCEMENT	TBA	Indiana Farmer's Coliseum
Friday, June 16, 2017	Band Rummage Sale set up	all day	Field House
Saturday, June 17, 2017	Band Rummage Sale	all day	Field House

REHEARSAL CONFLICT POLICY

Extra/Co-Curricular Participation Conflicts - If a student participates in more than one school activity, it is the **student's responsibility** to compare both schedules carefully. The music and athletic departments have agreed that students will split overlapping practice time between the two activities when practices conflict; however, if too many conflicts exist, the student should not participate in the activities which take place during the same season (i.e. football & marching band). **The band program will go the extra mile in trying to work with our band athletes while they are in season with athletic teams to be sure they are able to participate fully in our performing groups. Please inform us when you have concerns.** When conflicts are not excessive, it is the student's responsibility to inform both parties as early as possible. Performance conflicts will be resolved by adhering to Lawrence North High School's Extra-curricular Conflict Policy. This policy is printed in the LNHS Student Handbook. Please submit a **Request for Excused Absence Form** well in advance of absence. **Parent signature required.** Directors will determine if the absence is excused, excused with make-up, or unexcused.

[Request for Excused Absence Form](#) is available in the band room, at www.lnband.com and at the back of this handbook. Please complete all information on the form and **give to the Director a minimum of 10 days before the conflict date.**

ADDITIONAL BAND OPPORTUNITIES

Marching Pride of Lawrence Township (MPLT) is the combined **Marching Band** for Lawrence North and Lawrence Central High Schools. Students learn challenging music, teamwork and gain leadership skills. MPLT members perform at football games at LN and LC, travel and compete in invitational, state and national competitions during their fall season. **MPLT registration forms and calendar are available in May.**

Pep Band performs at selected home basketball games and pep rallies. Even though the purpose of the band is to have fun, we take the quality of our music very seriously. Students are expected to prepare music at home and attend practices. **Pep Band registration forms and calendar are available in October.**

LT Winter Percussion Ensemble performs at Indiana Percussion Association (IPA) contests, state prelims and state finals. **LT Winter Percussion registration forms and calendar are available in November.**

LT Winter Guard performs at Indiana High School Color Guard Association (IHSCGA) contests, state prelims and state finals. **LT Winter Guard registration forms and calendar are available in November.**

Musical Production Pit Orchestra provides the musical accompaniment for the LNHS Drama department's musical performance. Audition information will be made available depending on the scheduling of the musical.

Show Band provides the musical accompaniment for the LNHS Choir department's Show Choir during their season and performances.

Symphony Orchestra is a combination ensemble for the top string, wind and percussion students. They will perform at LNHS concerts and ISSMA Organizational or State Qualifying Contest in April or May.

Indiana State Schools Music Association (ISSMA) Solo and Ensemble is a voluntary, but highly recommended judged performance opportunity for all band students. District Contest is in January or February and State Contest is in February or March for those students who attain a gold rating in level 1 performance at District. **Registration forms and dates are available in November.**

Private Lessons are an ongoing and highly encouraged opportunity for students to gain skills to advance to the next level. The interest form is available in the band room, at www.lnband.com and at the back of this handbook.

Commencement Band performs at the LNHS Commencement ceremony. Performers include current Wind Ensemble members, Symphonic Band members and advanced Percussion members. Our graduating seniors do not participate in this ensemble. **Times will be announced as soon as they are available.**

BAND GRADING POLICY

A student's band grade is based upon playing level, effort, practice, performance, attendance, punctuality, attitude, and behavior. All scheduled rehearsals and performances are important, required of all members, and included in student's performance points. **Please place all dates on your home calendar.** If a student also participates on a Lawrence North High School athletic or academic team, please compare both schedules carefully and inform both coach and band director as early as possible in order to work out a solution without penalizing the student. Each band member is critical to the success of every performance. See school conflict policy in the LNHS student handbook.

Students in the Lawrence North High School band program will be graded on a 100% scale. Each student in band will earn a maximum of 100 percentage points each nine week grading period from separate categories with the opportunity to earn extra credit. Letter grades will be determined using the following LNHS/MSDLT point breaks:

A+	98-100+	A	93-97	A-	90-92
B+	87- 89	B	83-86	B-	80-82
C+	77- 79	C	73-76	C-	70-72
D+	67- 69	D	63-66	D-	60-62

Evaluation Categories

25 Percent – Classroom Participation – Includes the students' ability to organize, prepare and positively influence the daily rehearsal through positive attitude, sustained focus, consistent work ethic and respect for facility, equipment, peers and instructors. Unexcused class absence and frequent tardiness is reflected in this portion of student's score.

25 Percent – Tests – This includes performance based music assessment and/or chair auditions; assessed live, submitted using Chromebook recordings or using SmartMusic® software. **

20 Percent – Practice – Attendance and work ethic at out of school practices

20 Percent – Performance - Includes attendance, concert etiquette and proper concert dress at performances.

10 Percent – Quizzes – This includes short/brief musical skills assessment; live or written assignments.

** *“SmartMusic® is interactive, fun practice software that gives your child instant feedback while they practice at home. SmartMusic® not only makes your child sound better, it gives them a sense of accomplishment and confidence that can change their view of themselves and their potential.”* SmartMusic® is available at school, or can be purchased for home use, for more information go to www.smartmusic.com.

Bonus Credit - A student may earn up to 10 percent extra credit each grading period by taking private lessons, attending band concerts or recitals, participating in clinics or music camps, performing in community organizations, doing service work for the band program, or by doing research in a director guided project relating to band curriculum. These points are added to a student's point total with no penalty to a student who does not participate in bonus activities. See [bonus credit form](#) at back of handbook. Bonus forms must be signed by parent or private instructor and turned in by the last Tuesday/Wednesday of each grading period to earn credit.

Semester Exam – Semester exams will be given to all students. Exams may include:

1. The performance of the 12 major scales (snare rudiments included for percussionists) and full range chromatics for their individual instrument at a tempo appropriate to each level band and/or an individual or group performance project.
2. A written test covering vocabulary, basic theory, rhythmic counting and a written essay describing, comparing and/or analyzing music appropriate to each level band.
3. A culminating portfolio of hand outs, programs and written exercises as assigned throughout the semester/year.
4. A solo, small group, or full band performance and/or culminating project.

The semester exam grade will be averaged with student's two nine week grades in determining the student's semester grade. Semester exam weight will be 10%. Semester grades only are used to calculate Lawrence North High School grade point average and class rank.

UNIFORMS AND APPEARANCE

Uniform Rental for Marching Band and Color Guard: Please refer to the *Marching Pride* Handbook.

Wind Ensemble & Symphonic Band: Girls wear formal dresses and boys wear tux ensembles (fitted by, and purchased through band department). Wind Ensemble boys also wear tux jackets (purchased or rented through band department). Any accessories (shoes, belts, socks, hair accessories) MUST be black. Uniform fittings take place during September for all concert bands. Purchased formal wear is received in October. Student accounts will be charged at that time.

Concert Band: Students have the option to purchase the same formal wear as the Symphonic Band (see above) or may choose to wear all black attire (black pants or skirts and black shirts). Any accessories (shoes, belts, socks, hair accessories) MUST be black.

Student Responsibility: It is the responsibility of each student to keep his/her performance attire and accessories **clean, neatly hung up and properly stored**. Concert attire must be kept at home. School owned items must be returned at the end of each school year. *Loss of or damage of concert attire is the student's responsibility.*

Alterations: **No** alterations to school owned (rented) tux jackets may be made without prior approval from the uniform coordinator or band director. **Alterations to student owned concert wear are the student's responsibility.**

Cleaning: Bulk cleaning for **school owned** tux jackets will be provided at the end of each season. Cleaning of student owned attire is the student's responsibility.

Pep Band Shirts: Orders for a Pep Band performance shirt will be taken at the time students sign up for this opportunity.

Letter Jackets: Wool athletic style LN coats with leather or wool sleeves and graduation year numerals may be purchased at Webster's Sporting Goods in Castleton. This coat is not a uniform requirement; however, many students wish to display their band letter and awards patches when earned.

Hair: For concert groups, hair should be fixed in a manner appropriate for a formal concert.

Jewelry: Subtle gold or silver jewelry is acceptable for performances, please no colors.

Make-up: Light make-up is allowed.

FINANCIAL INFORMATION

Running a state level competitive band program is very expensive. Our program is funded by three main sources:

- 1) Student dues and user fees
- 2) MSD Lawrence Township and Lawrence North High School
- 3) General fund raisers sponsored by the LNHS Band Boosters

Prompt payment of student fees and volunteering for general fundraisers and service events will ensure the continuation of our award winning program at LN. If you have a need for an alternative payment plan please contact the band office in writing to provide the dates and payments you wish to make. Please make every attempt to complete payments as soon as you are able. Fundraising opportunities and/or scholarships are available. **We want to work with you to allow all students to participate fully in the LNHS band program**

Scholarships: Sibling or financial need scholarships are available for qualifying families. See the [Financial Assistance Application](#) at the back of the handbook for more information. If a band student qualifies for LNHS school text book and/or lunch assistance, he/she also qualifies for band fee assistance. Our band booster organization will pay a portion of a student's fees, provided the student pays or fund-raises the remaining balance. To receive assistance, paper work must be on file with the LNHS treasurer and a request using the Financial Assistance Application form must be given to the Performing Arts Secretary. **This form must be re-submitted by October of each school year**, in order to ensure that the appropriate scholarship discounts are applied. **Assistance WILL NOT be awarded retroactively. Be sure to submit your application each school year.**

PERFORMANCE FEES:

Concert Band, Symphonic Band, Wind Ensemble, Percussion Classes, Pep Band and Jazz Band

Each LN student musician is asked to pay, or fundraise, a yearly budget fee to help support the cost of a successful competitive band program. This fee covers concert and festival music, classroom supplies, competition fees, transportation costs (buses and trucks), special guest artists, instructors and/or clinicians, and band "service" letters, awards and recognitions. This annual fee is due as follows:

Organization	Fee	Due Date	Contributes to:
Concert Band	\$60.00	February 15	Annual Performance Fee
Symphonic Band	\$60.00	February 15	Annual Performance Fee
Wind Ensemble	\$60.00	February 15	Annual Performance Fee
Percussion Classes	\$60.00	February 15	Annual Performance Fee
Pep Band	\$20.00	November 15	Annual Performance Fee (Shirt & Music)
Jazz Band	\$30.00	September 15	Clinician Fee
Jazz Band	\$30.00	February 15	Annual Performance Fee

NOTE: There is a \$30/year book rental fee paid to the Lawrence North bookstore which covers all band method books, folders, warm-up materials and sheet music used in all classes. This is separate from the performance fees listed above which are paid to LN Band.

An OPTIONAL SmartMusic® home/personal subscription is available for approximately \$40/year and is also available at no charge on computers in the band room for students to practice and use for playing tests/assessments. For more information about SmartMusic®, go to www.smartmusic.com or contact your band director.

Marching Band/Winter Percussion/Winter Guard

Please refer to the *Marching Pride of Lawrence Township*, *LT Winter Percussion* and *LT Winter Guard* handbooks for details.

Fees will be assessed for those students wishing to participate in the combined Lawrence Township Marching Band, Winter Percussion Ensemble or Winter Guard programs, to cover music, choreography, staff, and contest entry fees. More information on schedules and fees will be determined for each performance season. Please check www.LNband.com for updated information.

RENTAL FEES & RESPONSIBILITY School Owned Instruments

Use of school-owned instruments: All students regularly using school owned instruments must pay, or fundraise, a maintenance fee of \$50.00 per semester. Students will pay **only one fee** if they are **required** to perform on multiple instruments or pieces of equipment such as French horn/mellophone, euphonium/baritone/tuba etc. Use of a school instrument during the summer is included in the fall fee.

Fees are due as follows:

Instrument Rental
\$100.00 annually

Due Date
\$50 September 15
\$50 January 15

Contributes to:
Maintenance and Repair
Maintenance and Repair

Instrument Care - Student fees pay for routine repair from **normal and proper** usage of instruments. Instrument rental fees will be used for regular professional cleaning and inspection of all school instruments. Wind Ensemble students will be expected to play quality instruments. Instruments may be owned by the student or rented from the LNHS Band Department. **Students are responsible for any and all damage cause by improper usage and/or carelessness.**

Payments

All payments for fees, fundraisers or purchases should be made payable to LN Band and can be placed in the drop-box in the band room, given to Alison Goller in the Performing Arts Office or mailed to the address below. **Please put your student's name and the reason for the payment in the memo line of the check or the "company" line for online credit card payments.**

CHECKS (Payable to LN BAND) mailed to:

Lawrence North HS Band
Attn. Alison Goller
7802 N. Hague Road
Indianapolis, IN 46256

CREDIT CARD PAYMENTS:

[Pay Fees](http://www.LNband.com/fees.php) link at: www.LNband.com/fees.php
or call Alison Goller at 317 964-7951

Concert Admission

Admittance to band concerts will remain free. Please invite friends and family to all performances.

Exception: Concert tickets may be sold when guest artists perform with the bands, due to the higher cost of the event or when used as a special fundraiser.

STUDENT ACCOUNTS & FUNDRAISING OPPORTUNITIES

Student Account Management: Each band and color guard student has a student account with the LN Band Boosters to maintain a record of all fees, fundraiser credits and payments during their participation in the program. Monthly statements will be sent **via email** and will include a full listing of financial activity on your account. It is recommended that fees be paid on time so that student fundraising opportunities may be applied entirely to future expenses or trips. If no designation is given, all payments made to student accounts will be applied to the OLDEST carried balance on the account. ***ALL fees must be paid in full before students can participate in future extra-curricular activities or in overnight trips.***

Fundraisers: LN Band Boosters provide many fundraising and service opportunities for families to participate in to reduce current or future band fees, required band expenses, or band travel. Money may also be used for band related expenses including private lessons, instrument purchase and repair, and band camps/clinics. ***Any money remaining in this account at the time the student leaves the LN Band program can be held for siblings entering into the program or can be designated to support specific aspects of the band program (e.g. the Scholarship Fund). Money will NOT be refunded to the student or to their families.*** Families may elect to pay fees when due and choose not to participate in Student Account fundraisers, but are still strongly encouraged to participate in General Fund Service events. In particular, all parents and students are expected to help with our two largest fundraisers – **Breakfast Sales** and the annual **Rummage Sale**.

Student fees cover only a portion of the actual expenses incurred by LNHS in providing the highest quality and most diverse music experience possible. **General Fund service events are critical to keeping student fees down** and pay for many special events and long-term projects necessary to assure the continued growth of the LN Band program.

Fundraisers to Reduce Your Fees & Support Our Bands

Examples of fundraisers are listed in the following table. Other opportunities for fundraising may also be introduced during the year.

Opportunity:	Timeframe:	Credit to:
Scrip Gift Card Sale	Year Round	Student Account
Kroger	Year Round	General Fund
MP3 Fundraising Events	Year Round	Student Account
Breakfast Sales	Full School Year	General Fund/Student Account
Rummage Sale (2 days)	June	General Fund
LN Concessions	Fall & Winter	General Fund/Student Account
Butter Braids/Coffee Sale	October	Student Account
Holiday Wreath Sale	November	Student Account
Candy Bar Sale	March	Student Account
Stutz Artist Center Open House	April	Student Account

Information on all fundraisers will be handed out during band class, at Booster parent meetings and will be posted at www.lnband.com. Check the [CERVIS](#) link frequently to see new and updated positions.

PARENT BAND BOOSTER INFORMATION

If you have a student in any band class, you are a band booster! Join us to discuss upcoming events and committee needs. Learn about upcoming fundraisers, have a forum to offer input, get to know other parents.

Band Booster Meeting Dates

Meetings scheduled for the second Tuesday of each month (**unless otherwise noted) and are open for all band parents to attend. Meetings start at 7:00 PM in the Band Room (157). Special meetings may be called as needed.

Tuesday August 9, 2016	
Tuesday October 11, 2016	
Tuesday January 10, 2017	
Tuesday February 7, 2017**	1st Tuesday
Tuesday March 14, 2017	Nominate new board members
Tuesday April 11, 2017	Vote on new board members
Tuesday May 9, 2017	Last meeting of the year, new board takes over
Wednesday, May 17, 2017	Band/Orchestra Awards Banquet

Band Booster Officers

President:	Wendy Manubay	cilladog@prodigy.net	446-2859
VP- Fundraising:	Keta Cross	kercross10@gmail.com	496-4730
VP- Student Support:	Alicia Jackson	ajacksongrnfld@gmail.com	757-6434
Co-Treasurer:	Janelle Wilson	janelle.wilson8971bp@comcast.net	628-3859
Co-Treasurer:	Gordon Burgin	gburgin@comcast.net	694-7335
Secretary:	Marie Crittenden	marieac72561@gmail.com	213-3573

Parent Committees & Activities

Band booster activities are a great way to support the Lawrence North High School Bands while making friends and having fun! The **Number 1 activity is attending as many band performances, concerts, festivals, games and contests, as possible.** Watching and cheering on our awesome kids is a great opportunity for you to interact with other band parents while supporting your students and the LNHS Band program.

Create Your Volunteer Account

Go to the LN Band home page at www.lnband.com, click **CERVIS** in the top right hand corner to create your volunteer account. Browse our many fundraising and volunteer opportunities and select the ones you'd like to participate in. Raise money for our band and/or your student's account. You'll receive a detailed itinerary of the events you've selected as well as e-mail reminders of what you have signed up for.

Your students & the LN band program appreciate your support!

Join the LN Band List Serves for E-Newsletters and Updates

There are links to three List Serves on the www.lnband.com website:

LN Band- For ALL band students and families: Receive the weekly e-mail newsletter, updates about current events, concerts, fundraising and volunteer opportunities and the latest and greatest goings on in our band program.

Marching Pride - For all marching band students and families: Receive marching band newsletters and updates from the combined *Marching Pride of Lawrence Township* list serve during the marching season.

LT Winter Percussion– For all LTWP students and families: Receive winter percussion newsletters and updates from the combined *LTWP* list serve during the winter percussion season.

Band Booster Volunteer Opportunities

CONTACT ANY [BOOSTER BOARD](#) MEMBER FOR MORE INFORMATION!

Breakfast Sales: Sell breakfast food items in *The Commons* area at LN each morning that school is in session (7:50-9:05 am). This fund helps keep student fees down and pays for many special events.

Chaperones: Supervise any of our performing groups when they travel. Responsibilities include accompanying the group, taking attendance, helping the kids get ready if needed, and most importantly – cheering them on!

Decorations: Coordinate or assist with decorating for concerts, the band banquet, or other band celebrations.

Fundraising: Coordinate or assist with one or more of our fundraising efforts. These include but are not limited to; wreath sales, butter braid sales, spirit nights, concessions, breakfast sales, and the rummage sale.

SCRIP: Purchase gift cards and a percentage of every purchase goes to your student account.

Spirit Nights: Coordinate restaurant fundraisers to raise money for our general fund and to make LN Bands visible in our community!

Publicity/Photography: Prepare stories about band accomplishments, put together videos for recruitment/publicity purposes or take photos and video through the year for the website and recruiting.

Recruitment: Help the directors recruit at LN Open Houses and at Fall Creek Valley Middle School, to increase involvement in band.

Road Crew/Sets/Props: Coordinate or be a part of this group who assists our groups when they travel. Help load and move instruments/equipment for performances. Help build props, paint, repair, etc.

Rummage Sale: Coordinate or assist with the annual June rummage sale.

Student Support: Coordinate or assist with various social events for the students, including the fall hayride and end of the year banquet and celebration.

Uniforms: Help issue concert band uniforms, size the students, and prepare for dry cleaning as necessary.

LNHS BAND CODE OF CONDUCT

- Each member shall put the good of the group first and foremost.
- Each member shall accept responsibility for the care of all equipment. Negligence shall result in financial accountability.
- Each member shall obey the specific guidelines set forth for each activity as given to him by the directors and/or parent supervisors.
- Each member shall be a good citizen at all times, displaying honesty, self-discipline, courtesy, responsibility, and respect for self, peers, student leaders, chaperones, parent volunteers, drivers, staff, directors, and property.
- Each member shall strive to be a positive influence in all he/she does, representing the activity, school, Lawrence Township and community with pride and dignity.
- Each member shall refrain from the use of profanity.
- No member shall participate in any unlawful act. These shall include, but are not limited to, drugs, alcohol, tobacco, weapons, gambling, theft, forgery, vandalism, assault, hazing, and/or harassment.
- Each individual member shall comply with standards set forth in the Band handbook, school rules & MSDLT board policies. Violation is subject to disciplinary action and/or dismissal from the band program as determined by the appropriate school officials.

LNHS BAND STUDENT CONTACT INFORMATION
(Required Form)

2016-2017 School Year

STUDENT INFORMATION:

Name: (Last) _____ (First) _____ Grad Year (Class of): _____

Home Phone: (Area) _____/_____

Cell Phone: (Area) _____/_____

Student Email Address: _____

Street Address: _____

City: _____ Zip: _____

Concert Instrument: _____

Marching/Pep Inst.: _____

ALL band account statements will be sent via EMAIL.
At Least ONE email address is necessary for student account billing.

PARENT 1 INFORMATION:

Name: (First) _____ (Last) _____

Work Phone: (Area) _____/_____

Cell Phone: (Area) _____/_____

Email Address: _____

Please send my statements to this email address.

PARENT 2 INFORMATION

Name: (First) _____ (Last) _____

Work Phone: (Area) _____/_____

Cell Phone: (Area) _____/_____

Email Address: _____

Please send my statements to this email address.

OVER – Both Sides Must Be Completed

LNHS BAND STUDENT MEDICAL INFORMATION (Required Form)

2016-2017 School Year

STUDENT: Name: (Last) _____ (First) _____ Grad Year: _____

Birth Date: _____

PARENT(S) NAME: Parent 1: _____ Parent 2: _____

Primary Phone #: _____/_____/_____ Secondary Phone#: _____/_____/_____

EMERGENCY CONTACT: (other than parents) _____ Phone: _____/_____/_____

DOCTOR'S NAME: _____ Phone: _____/_____/_____

Hospital Preference: _____ Date of Last Tetanus Shot: _____

DENTIST'S NAME: _____ Phone: _____/_____/_____

Does the student have any of the following health conditions?

___ **Allergies:** (Food/Drug/Bees/Other) _____ What happens: _____

Is emergency medication used? **Yes / No** Medication: _____

___ **Asthma:** Is an inhaler used? **Yes / No** Medication: _____

Triggered by: _____

___ **Diabetes:** Takes Insulin? **Yes / No** Blood sugar checked at school? **Yes / No**

___ **Bone/Joint problems:** Describe: _____ Any physical restrictions? _____

___ **Seizures:** Describe: _____

Date of last seizure: _____ Medication: _____

___ **Heart Condition:** Describe: _____

Any physical restrictions? _____ Medication: _____

___ **Other:** Describe: _____

Any physical restrictions? _____ Medication: _____

AUTHORIZATION FOR PARTICIPATORY CONSENT & MEDICAL RELEASE

I have received the LNHS band handbook and understand all information associated with being a member of the LNHS Band program. Furthermore, I have read and understood the LNHS Band Code of Conduct and will adhere to the rules of Lawrence North High School at all times both on and off campus when participating in a band related activity.

We (I) hereby authorize any school staff member or adult chaperone traveling with the Lawrence North High School Band, Indianapolis, Indiana to obtain emergency medical treatment/hospitalization for our/my son/daughter while he/she is practicing or traveling with the Lawrence North High School Band. I/We also give permission for any school staff member or adult chaperone to give my son/daughter non-prescription drugs such as antacids, cough drops, ibuprofen, acetaminophen, etc. upon reasonable request by student.

Student Signature: _____

Date: _____

Parent/Legal Guardian Signature: _____

Date: _____

LNHS BAND
FINANCIAL ASSISTANCE APPLICATION FORM

2016-2017 School Year

Please Print or Type:

Student: (Last) _____ (First) _____ Grad Year _____

Parents: (Parent 1) _____ (Parent 2) _____

Family Home Phone: _____

Parent 1 Email: _____ Cell Phone: _____

Parent 2 Email: _____ Cell Phone: _____

Street Address: _____ Zip: _____

Please check the form of assistance you are applying for (ONLY ONE form of assistance will be awarded):

() Financial Assistance

If a band student qualifies for LNHS school text book and/or lunch assistance, he/she also may also qualify for band fee assistance. The band boosters will pay **30% of the MPLT, LTWG or LTWP fee and 50% of a student's performance/class fee and instrument/equipment rental fee** provided student pays or fund-raises the remaining balance during the semester in which the activity takes place. (Eligibility will be verified through the LNHS Treasurer in October.)

To receive LNHS Band Financial Assistance:

- This Financial Assistance Application form must be on record with the Performing Arts Secretary.
- Timely payments/fundraising credits must be applied to student account balance throughout the season.
- Parent and student participation in fundraising and volunteer opportunities.
- Text book/reduced lunch application must be on file with the LNHS treasurer (forms can be obtained from the LNHS treasurer, Pearl McQueenie. If you do not have this form or need assistance in filling it out please contact Mrs. McQueenie at pearlmcqueenie@msdlt.k12.in.us or 964-7770.)

() Sibling Reduced Fee Assistance (List siblings below – one form per family.)

If two or more students from the same family participate in marching band or a winter activity, each student will receive a 15% reduction in fees. Performance/class fees will be reduced by 30%.

Siblings: (Last) _____ (First) _____ Grad Year _____

Siblings: (Last) _____ (First) _____ Grad Year _____

Siblings: (Last) _____ (First) _____ Grad Year _____

I understand that I must fill out an LN Financial Assistance Application Form for EACH SCHOOL YEAR that I wish to apply for assistance.

I further understand that scholarships WILL NOT be awarded retroactively.

Parent Signature: _____ **Date:** _____

Student Signature: _____ **Date:** _____

STUDENT ACCOUNT USE FORM – LNHS BAND

* *NO FORM IS NEEDED FOR CLASS AND ENSEMBLE FEES* *

Student: (Last) _____ (First) _____

Date: _____

When a student has a surplus of money in his/her individual student account from band fundraising activities, it may be used to pay for approved band needs such as private lessons, band clothing, instrument accessories, solo & ensemble fees, band trips, band CD's, band DVD's, band banquet reservations, etc.

- Requests will **not** be approved for items or needs that **do not directly relate** to the student's curricular organization **during the time they are enrolled** in the class.
- Individuals **may not be reimbursed** for purchases from student accounts.
- Unused balances in an individual student account at the time a student leaves the LNHS band program **will be transferred automatically into the "LN Band Scholarship Fund"**.

INSTRUCTIONS:

Director approved purchase requests must **originate from**, and be **invoiced to "The Lawrence North Band"**.

1. Please list below what you wish to use student account money for; be specific.
2. Include ALL information needed to finalize purchase.
3. A parent signature is necessary to complete a payment.
4. Give completed form to Ms. Goller in the Performing Arts office or use the band drop box.

Total Amount to Charge my Student Account: \$ _____

Item 1: _____ **Amount \$** _____

Made Payable (if needed)

to: _____ Address: _____ City: _____ State: _____ Zip: _____

Item 2: _____ **Amount \$** _____

Made Payable (if needed)

to: _____ Address: _____ City: _____ State: _____ Zip: _____

Item 3: _____ **Amount \$** _____

Made Payable (if needed)

to: _____ Address: _____ City: _____ State: _____ Zip: _____

Item 4: _____ **Amount \$** _____

Made Payable (if needed)

to: _____ Address: _____ City: _____ State: _____ Zip: _____

Parent Signature: _____ **Date:** _____

Director Approval: _____ **Date:** _____

Office Use Only: Date ordered: _____ Student received: _____ SA Charged: _____

Check # _____ Date: _____ (if needed)

EXCUSED ABSENCE REQUEST FORM - LNHS BAND

* *MUST BE TURNED IN A MINIMUM OF 10 SCHOOL DAYS BEFORE CONFLICT DATE* *

Name: (Last) _____ (First) _____

Band: _____ Instrument: _____ Phone: _____

List the date and hours of any band practice you miss, or wish to miss, that you feel meets the criteria for an excused absence. **Requests for pre-arranged absences should be filed as soon as a conflict is identified and will rarely be excused when notice is given at the last minute except in emergency situations.** Please turn in requests a **minimum of ten (10)** school days before conflict date. Be specific when stating the reason for your absence and include enough information for a decision to be made. Please attempt to **arrange your schedule** to attend all practices and resolve conflicts whenever possible. We have a progressive rehearsal schedule that includes new material and/or changes at each rehearsal. **A student's work schedule is not considered an excusable reason to miss practice.** Band schedules are set very early to allow students the necessary time to arrange other activities, work schedules and/or doctor's appointments. Thank you for supporting your son/daughter in a great youth activity and please help them with the responsibility of managing their team calendar. **All performances and practices as listed on the LNHS band calendar and are required of all students.**

* If student is a member of the marching band - **band camp practices** (see calendar for specific dates) **are required of all members.** We try to be flexible when early summer vacations or camps create unavoidable conflicts; however, a student must attend all sessions of band camp and all regular season practices to keep his/her position in the Lawrence North Marching Band. Please see the director immediately if you anticipate any conflicts during this critical time of learning.

Date(s) of absence: _____ **Total hours missed:** _____

State reason(s) for absence - Please be specific – List team & coach's name when conflict is for LNHS sports practice:

Parent Signature: _____ **Date:** _____

.....
(For Director Use Only)

Date request received: _____ **Emergency Situation:** **YES** **NO**

() Request approved – No make-up necessary

() Request approved – Make up required (Due one week from date assigned)

 Make up assignment will be: _____

() Request denied – Student will not receive credit for time missed

Director Signature: _____ **Date:** _____

BONUS CREDIT REQUEST FORM – LNHS BANDS

Due the last Wednesday of each nine weeks grading period

Name: (Last) _____ (First) _____ Band Period: _____

A student may earn up to 20 bonus points each nine weeks period by taking private lessons, attending community band concerts or recitals, participating in clinics or music camps, performing in church or community organizations, participation in service activities for the band program, or by doing research in a director guided project relating to band curriculum. These points are added to a student’s point total with no penalty to a student who does not participate in bonus activities. Bonus form with private lesson teacher (for lessons), director (for research project) or parent (for all else) signature must be turned in by the last Tuesday/Wednesday of each six weeks grading period to earn credit. Bonus work must be completed during the current six week’s term.

Private Lesson Bonus Credit

<u>Lesson Date</u>	<u>Evaluation</u>	<u>Private Teacher Signature</u>
_____	() Prepared () Not Prepared	_____
_____	() Prepared () Not Prepared	_____
_____	() Prepared () Not Prepared	_____
_____	() Prepared () Not Prepared	_____
_____	() Prepared () Not Prepared	_____
_____	() Prepared () Not Prepared	_____
_____	() Prepared () Not Prepared	_____
_____	() Prepared () Not Prepared	_____

Community-Based Bonus Credit – See Above Descriptions

<u>Date Earned</u>	<u>List Activity</u>	<u>Parent Signature</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Director-Guided Research Project

See director early in term to arrange. Project must be completed by bonus credit deadline.